

Midwest High School Hockey League  
**Official Score Sheet Instructions**



**PRE-GAME**

**1. Fill in the top portion of the score sheet**

- Check a box indicating Varsity or Jr Varsity contest.
- Record Home Team, Visiting Team, and Date.
- Record names of Referee and Linesmen.

**2. Record Home and Visiting Rosters**

- Each team’s manager should supply the official score keeper with a roster of players that will suit for the game and indicate the starting lineup.
- Record the starting lineups first according to position so these players can be introduced during the start-of-game ceremonies.
- Record Jersey Number with First and Last Names.
- Record the Coach’s and Manager’s Names.

**3. Record names of goaltenders**

- Record the Jersey Number and Name of the starting goaltenders at the bottom under Goaltender’s Saves by Period.

**4. Record any players serving suspensions**

- Ask the Team Manager if any players are serving suspensions and record their name(s) at the bottom of the score sheet.

**GAME ON**

**NOTE: It is advised that when the referee reports goals and penalties, the score keeper record this information on a piece of scratch paper first. The information can then be copied neatly onto the score sheet at a less hurried time.**

**1. Record Goal Scoring**

- Indicate Period of goal.
- Indicate Time of Goal by recording elapsed time into the period. (see chart below).
- Indicate Team scoring goal (H-Home, V-Visitor).
- Record Jersey Number and Last Name of Goal Scorer.
- Record Jersey Number and Last Name of 1st and 2nd Assists.
- Indicate the type of goal by checking the appropriate box: ES=Even Strength, PP=Power Play, SH=Short Handed, EN=Empty Net.

**2. Record Penalties**

- Indicate Period of penalty.
- Record Jersey Number and Last Name of player being assessed the penalty.
- Indicate Team being penalized (H-Home, V-Visitor).
- Record duration of penalty (2, 5 or 10 minutes).
- Record name of penalty.
- Time In is the time on the clock when the player enters the penalty box. Time Out is the time on the clock when the player leaves the penalty box. Wait to record the exact time when a player is out of the box.

**3. Record Goaltender’s Saves by Period**

- Enter the number of Goaltender’s Saves for each period.
- Record jersey number and last name of goaltender changes and the time and period the change is made as elapsed time into the period.

**POST-GAME**

1. Record the Final Score.
2. In the Goaltender’s Saves by Periods, add and enter the game total of saves for each goaltender.
3. X-out any remaining blank rows under the Scoring and Penalties section.
4. The score sheet should be signed by the Official Score Keeper, Referee, and Home and Visiting Managers. The Manager/ Team Rep is responsible for reviewing the score sheet prior to the referee signing off. If a team feels an error has been made, the manager should appeal to the referee and official scorer before the score sheet is signed by the referee.
6. Distribute copies: WHITE COPY – Fax ASAP to League Statistician (208-474-6028) then mail to League Commissioner. CANARY COPY – Visitor. PINK COPY – Home.

15-Minute Clock		14-Minute Clock									
Clock		Clock		Clock		Clock		Clock		Clock	
Minutes	Reverse	Minutes	Reverse	Seconds	Reverse	Seconds	Reverse	Seconds	Reverse	Seconds	Reverse
14	0	13	0	01	59	16	44	31	29	46	14
13	1	12	1	02	58	17	43	32	28	47	13
12	2	11	2	03	57	18	42	33	27	48	12
11	3	10	3	04	56	19	41	34	26	49	11
10	4	9	4	05	55	20	40	35	25	50	10
9	5	8	5	06	54	21	39	36	24	51	9
8	6	7	6	07	53	22	38	37	23	52	8
7	7	6	7	08	52	23	37	38	22	53	7
6	8	5	8	09	51	24	36	39	21	54	6
5	9	4	9	10	50	25	35	40	20	55	5
4	10	3	10	11	49	26	34	41	19	56	4
3	11	2	11	12	48	27	33	42	18	57	3
2	12	1	12	13	47	28	32	43	17	58	2
1	13	0	13	14	46	29	31	44	16	59	1
0	14			15	45	30	30	45	15		